

<b>Committee:</b> Policy and Resources	<b>Date:</b> 19 October 2017
<b>Subject:</b> Decisions taken under delegated authority or urgency powers	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report Author:</b> <b>Angela Roach</b> , Principal Committee and Members Services Manager	

### Summary

1. This report advises Members of action taken by the Town Clerk in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and 41(b).

### **Recommendation**

2. To note the action taken since the last meeting of the Committee in relation to the Outside Bodies Sub-Committee

### Main Report

4. Since the last meeting of the Committee approval was given under the urgency procedures, Standing Order No. 41(a), as follows:-

#### **Outside Bodies Sub-Committee – Terms of Reference**

5. Following a review of its terms of reference the Outside Bodies Sub-Committee recommended a number of changes which it felt would clarify its role better. In the normal course of events the suggested amendments would have been presented to the Grand Committee as part of the annual report considered in April/May on the terms of reference and the appointment of its Sub-Committees and working parties. Due to an oversight the Outside Bodies Sub-Committee's proposed changes were inadvertently omitted from the annual report. In advance of the Sub-Committee's next meeting (11 October 2017), the changes (highlighted in bold italic) to its terms of reference were considered and approved as follows:-

To be responsible for overseeing the City Corporation's Outside Bodies Scheme, to include:-

- developing the Corporation's policy towards outside body appointments ***and nominations***;
- keeping under review the effectiveness and appropriateness of the organisation's participation ***with*** individual bodies and ***maintain oversight where the Corporation holds links to outside bodies but no nomination rights***;
- giving initial consideration to new requests from outside bodies for nominations;

- ***advising the Court or relevant Committee as necessary on the needs and requirements of the outside body in respect of any vacancy or funding proposal; and***
- periodically reviewing the City Corporation's Outside Bodies protocol.

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